

## SKILLS

- Proficient in SketchUp, Adobe Photoshop, AutoCAD, & Microsoft Office
- Working knowledge of ArchiCAD, Revit, & Form Z Applications

## EXPERIENCE

### Hill Foley Rossi & Associates, Duluth, GA

Intern January 2008 – Present

- Hand-render elevations
- Create digital 3D models
- Review shop drawings
- Compose material boards
- Create marketing brochures

### Howard Baker & Associates, Conyers, GA

Intern May 2006 – August 2006

- Prepared details and corrected shop drawings
- Organized and archived blueprints
- Contacted companies to order and renew catalog library
- Updated specifications
- Created forms for shop drawing transmittals, logs, punch lists, and submittals list

### Countries Visited:

Germany, Italy, France, Austria, & Czech Republic

## EDUCATION

### Southern Polytechnic State University, Marietta, GA

Bachelor of Architecture      Graduated May 2010

Dean's List 2009

Overall GPA of 2.91 / 4.0

### International Study Abroad Program, Dessau, Germany, 2008

Attended Anhalt University of Applied Science

## LEADERSHIP

### AIAS, Chapter Member, 2007 - 2010

- Representative for South Quad Conferences at UNC Charlotte and University of Miami
- Assisted in marketing for Freedom By Design chapter fundraiser

### Public Relations Vice-President, Gamma Phi Beta, 2007 - 2008

- Responsible for social, philanthropy, risk management, and website management committees.
- Submitted annual publications to The Gamma Phi Beta Buzz and The Crescent
- Set Up chapter merit point system
- Improved internal public relations by setting up alumni dinner meet and greet
- Submitted articles and information about the chapter to the campus

### Ritual Chair, Gamma Phi Beta, 2009

### Efficiency Chair, Gamma Phi Beta, 2006

## AWARDS

- Nominated for Best Thesis Project of SPSU Architecture Program, 2010
- Top Twelve Project of 4th year Architecture Program, 2009
- Lighting Fixture Design Competition sponsored by Woodline Solutions Honorable Mention, 2009
- Gamma Phi Chapter Role Model Award, 2007

## COMMUNITY

- Handmade gifts for Campfire USA, 2005-Present
- Discovery Program for children at the Belmont Hills Elementary School, 2007
- Fundraising for the Ronald McDonald House Charities, 2005-2007
- Volunteer for Angel food Ministries, 2004-2005